

Joined Up for Jobs Partnership Forum

STRATEGIC - Formal link for two way dialogue/influence between partner agencies and JUFJ Strategy Group
PRACTICAL - Promoting partnership working/developing new mechanisms to deliver JUFJ strategy
COORDINATION - Exchanging good practice and enhancing coordination of services

PLANNING GROUP notes – 13th November 2008

11am, Waverley Court, Rm C.51(the one with the nice table..)

Present

Jenny Ewing CCP, Dughall Laing (Action Group/Real Jobs), Alastair Paul (SDS), John Scott (JCP), Fiona Drape (Intowork), Mandy Lawson (CEC)
Apologies Roger Horam (Edinburgh Chamber), Bruce Penman (West Edinburgh Action)

Notes

Review of Forum activity 2008 (average attendance 38 people, 22 organisations)

Dec 07 – City Jobs Strategy Pathfinder- consultation on brand/offers (Host - CCP)

Feb 08 - Money Advice/Get On User Participation

April 08 – Mental Health and Employment - (Host Forth Sector)

June 08 – Supporting Prison Leavers - (Host - Core Project with lunch)

Aug 08 - Pathways to Work/Welfare Reform - (Host - JCP with lunch)

Oct 08- Employer Engagement (Inputs RNIB, JCP, CEC, Remploy)

These events were reviewed and enduring themes taken forward as priorities for next year

2009 Forums - shortlisted themes and hosting

All following dates are booked City Chambers Business Centre 9.30 -1.30 (tel 529 4009 to confirm facilities, A/V etc)

Mandy noted that due to Econ Dev restructure she was moving - with Working Capital - to a new (Strategy and Research Team) post, and would be letting go of the Forum coordination role over coming months - though Ken Shaw's Employment and Skills Team will still resource Forum events. In future JUFJ partners/provider agencies will continue to share Forum programme planning and hosting responsibilities.

Mandy offered thanks to all who have supported events over the past year.

19 Feb- Network Communications

(Host CEC/CCP- Comms workstream - lead Jenny Ewing/Ken Shaw)

For Action - Planning meeting - mid Jan

-review of network communications channels, website upgrade, Magazine, Caselink

- open forum to discuss providers info needs, feedback on current systems

Suggestion - post online 'Survey Monkey' in advance with 2/3 open questions to prompt feedback from wider network

16 April- Review of Target Groups

(Host - Greater Customer Reach- workstream- lead Brian Martin/Kate Kelman)

For Action - Planning meeting - mid March

Revisiting BME, prison leavers, health clients, young people etc. Recent offers of input from developing areas such as registered social landlords employability group (Heather McNaughton Castle Rock), Drugs and Alcohol Action Edinburgh (Maggie Murray CEC)

**18 June - Edinburgh and the Scottish Skills Agenda
(Host - Skills Development Scotland - lead Alastair Paul)
For Action - Planning Meeting mid May**

Poss related topics - More Choices More Chances, schools links, Training for Work/apprenticeships update

20 Aug - Employer Engagement

Host - Chamber of Commerce - lead Roger Horam
(offer of help taken up in his absence - thanks Roger!)

For Action - Planning Meeting mid July

(detail to be confirmed with Employer Engagement workstream)

15 Oct - DWP Welfare Reform update

Host JobCentre Plus - lead John Scott

For Action - Planning Meeting mid Sept

Topics ESA/ Pathways a year on, Flexible New Deal, Workstep reprovisioning

10 Dec - Annual review/look ahead 2010 and beyond (post ESF...!)

Host CCP - Jobs Strategy Team

For Action - Planning Meeting mid Nov

3/ Forum event format and planning

Action - All events to be developed with host organisation lead

(CEC can arrange meeting space as required)

Catering for lunch can be booked via Council by host agency if required - as Business Centre available till 1.30pm.

Each event to include 2 hours on core theme and discussion and one hour flexible capacity to accommodate strategy update and short notice 'issues arising' for local provider network.

Linking Forum into wider Comms Strategy

Propose increased use of upgraded website features and Working Capital 'ezine' as 'virtual forum' for info exchange, consultations between Forum events to support dialogue.

Other Jobs Strategy events

Other linked networking events can be promoted via Forum network - eg Euro programme, High Support Needs Consortium activity, 'health' events etc

Possible annual **Edinburgh Jobs Strategy conference** not discussed.

Several 'big themes' were raised which could not be accommodated into 2009 '6 Forum' programme as follows:

- **Impact of economic downturn** - need for network discussion eg coordinating response to mass redundancies, impact on funded providers job outcome targets for disadvantaged jobseekers, as local employment rises.

- **Customer Offer/Charter** - review of providers service user participation and feedback, developing a Customer Charter to quantify what JUFJ network membership/service directory list means to local jobseekers and employers.

- **Equalities / Customer Reach** (Review of target groups - proposed theme of April Forum but half day not felt to be 'enough' to cover diverse areas eg health/education/social care/housing/drugs action/criminal justice now interested in aligning with employability, and revisit 'traditional' equalities areas like BME, gender which are currently less visible as a specific focus in current network activity.

The above will be fed back to Jobs Strategy Group for further consideration

6/ Next Forum 17th Dec

Mandy Lawson, Frances Wheldon (Ed P'ship) to coordinate.

Ed Partnership and CCP to supply festive refreshments.

Draft Programme

- Overview of Euro Programme from Edinburgh Partnership team and intro to key delivery partners (1 hour)
- Review of Jobs Strategy year and brief look ahead from CCP
- (CCP to coordinate - 20 min)
- Brief update on 'parallel' More Choices More Chances strategic activity (- suggested input from Sean Bradley SDS (10 min)
- Opportunity for attendees to share individual perspectives on key issues and prospects for 2009 - create a 'wall' of yellow stickies (30 min)
- Celebration and Networking - 1 hour from 11.30

Aim of event to help inform future Strategy and Forum direction and focus - while also promoting future collaboration.

Future meetings

Forum Planning Group mid year review, and annual planning meeting for 2010 - pencilled in for **May 13th and Nov 12th**. Individual event planning to be scheduled by host organisation as above, with Council support if needed.