

CAPITAL CITY PARTNERSHIP

**Meeting of: JOINED UP FOR JOBS
 INFRASTRUCTURE DEVELOPMENT PROGRAMME PANEL**

Held at: Waverley Court, Edinburgh

Date: **29 March 2007**

Present: Ken Shaw (Chair) City of Edinburgh Council
 Matthew Crighton Capital City Partnership
 Alister McInnes Jobcentre Plus

Action

1 Minutes of the meeting on 1 February 2007

The minutes of the meeting on 1 February 2007 were agreed as a correct record.

2 Matters Arising/Project Updates

Waterfront Recruitment Centre (WRC)

Matthew Crighton reported that the evaluation commissioned by SEEL was to report soon. Data had been provided to the evaluators and it was agreed to check that WRC was reporting quarterly using the JU4J Monitoring and Evaluation Framework.

Employability Case Management for Prison-leavers

Matthew Crighton reported that progress was ongoing.

Primary Intermediary Model

Ken Shaw said that Into Work was amending the draft of final report of this project to include conclusions relating to the original objectives. Final payment would be made once this was done.

Front-line Staff Development

Ken Shaw said that he understood that Potential Developments still planned to run this programme and undertook to find the start date.

ICT for JU4J

Matthew Crighton reported that Meganexus was working with CCP and user organisations to finalise the functional specification. This would be circulated to the IDP when written. It was noted that CEC and CCP were looking at the terms of the license agreement and contract. It was hoped that this phase of the project would be complete by the end of May, leading to piloting soon after that.

3 Budget Update

It was noted that the budget was fully allocated and agreed that any underspends would be monitored. No progress had been made on the Quality Assurance proposal and it was confirmed that this is on hold pending further development of the Cities Strategy Pathfinder and requirements in this area which may arise from that.

5 Dates of Future Meeting

KS
CM

