

CAPITAL CITY PARTNERSHIP

MINUTE OF MEETING

Meeting of:	<u>JOINED UP FOR JOBS STRATEGY GROUP</u>	
Held at:	Capital City Partnership offices, 1 Canon Street, Canonmills, Edinburgh	
Date:	Wednesday 7 September 2005	
Present:	Jim Rafferty (chair) Matthew Crighton Brian Martin Susi Corner Sally McGreevy Julie Skelton Paul Gierthy Roger Horam.	Capital City Partnership Capital City Partnership City of Edinburgh Council City of Edinburgh Council Scottish Enterprise Edinburgh & Lothian Jobcentre Plus Careers Scotland Edinburgh Chamber of Commerce
Apologies:	Cllr. Ian Perry Kenneth Wardrop Paul Hambleton Margaret Barbier Ken Shaw Bill Wilson	City of Edinburgh Council City of Edinburgh Council City of Edinburgh Council City of Edinburgh Council Jobcentre Plus

Action

1 Minutes of the meeting of 1 June 2005 and Matters Arising

These minutes were agreed as a correct record. The following matters arising were considered:

Development of Jobcentre Plus

Julie Skelton informed the meeting that:

The planning for BoND was not yet finalised

District Manager posts had been re-applied for and the outcomes of that process were to be announced the following day. There would be no Deputy District Managers from now on; and the roles of Adviser Managers and District Managers would be separated.

There were plans for changes in how Advisers operate, which instead of being structured around specialisms (e.g. Lone Parents) will relate to how far clients are from work (there will be a tool to assess this). These will be implemented in Edinburgh next year.

Jobcentre Plus roll-out is proceeding with High Riggs currently being fitted out; and a few delays at Wester Hailes.

EQUAL Round 2

Matthew reported on the start of implementation of this initiative to provide joined-up employability services for recovering addicts. Jim Rafferty reported that, despite expectations noted in the minutes, funding had not been made available to EDAAT for a structured day programme.

Working Together Conference

Brian Martin reported on progress. There was some discussion on the opportunities for showcasing specific projects on the Thursday; and about a policy on free places – Brian will circulate a paper on this. There was discussion about whether there should

or would be a session on BoND; it was agreed that if DWP were unable to present on this, the session should anyway look at the issues which BoND addresses, from a local perspective. BM

Waterfront Recruitment Centre

It was noted that the IDP Panel had met on 10 June and had agreed an amended proposal to support the Waterfront Recruitment Centre

1 Other Minutes and Matters Arising

The minutes of the meeting of the Infrastructure Development Programme Panel on 10 June 2005 were endorsed. The following minutes were noted:

- a) Working Together Steering Group
- b) Evaluation Sub-group
- c) Partnership Forum
- d) Academies Collective
- e) Money Advice Pilot Steering Group
- f) Working Capital Editorial Group

2 Strategy and Policy Development

Strategy and Policy Options

Matthew Crighton presented a paper on this topic. He explained that it was based on a review of recommendations in the Working Together Baseline Study and a number of other reports. There was some discussion around the issues in the paper, which had been abstracted in a worksheet, and it was decided that each partner would use the worksheet to give their responses to the questions posed, by 23 September. ALL

3 Regeneration Outcomes Agreement

Craigmillar contract

Jim Rafferty reported that the tender from Worktrack had been considered and accepted by the panel, subject to a number of points of clarification. It would involve secondment of two JCP advisers into the team; and the integration of JCP targets.

Leith and Restalrig

Jim Rafferty reported that a proposal from Working Links to provide a service in these areas had been supported by the Local Development Committee and agreed by the CCP Business Management Group, subject to agreement about integration of the service with the Action Team and the Waterfront Recruitment Centre.

Contracts Working Group

A response had been given from SEE&L and one was awaited from JCP. JCP

4 Funding Issues

Academies

Jim Rafferty reported that the CCP Business Management Group (BMG), meeting on 13 September, would consider proposals to fund pilots for filling funding and eligibility gaps; and for an academy approach to the Financial Services Sector. Sally McGreevy mentioned two courses relevant to this sector which are already underway.

Target Groups

He further reported that the BMG would consider proposals in relation to support for lone parents and Black and Minority Ethnic jobseekers.

5 Implementation

Matthew Crighton reported that the Website and Directory were ready to be piloted prior to a formal launch later in the year; and that drafts of the Monitoring and Evaluation Framework and ICT specification were nearly ready to be circulated for consultation. MC

6 Monitoring and Evaluation Reports

Reports from LLMU and on intermediary and Action Team outcomes were noted.

7 Dates of Future Meetings

The next meeting will be at 2.00 pm on 7 December 2005.