

Meeting of:

Working Together

for Employment and Inclusion in Edinburgh

STEERING GROUP

Held at: Capital City Partnership offices, 1 Canon Street, Canonmills, Edinburgh

Date: **Wednesday 3 November 2004**

Present:	Matthew Crighton	Capital City Partnership
	Brian Martin	City of Edinburgh Council
	Christine Fitton	Edinburgh Lifelong Learning Partnership
	Bruce Penman	West Edinburgh Action/Stevenson College
	Peter Purves	Into Work
	Sally McGreevy	SEEL
	Stephen McMurray	Capital City Partnership

Apologies:	Cllr. Ian Perry	City of Edinburgh Council
	Sam Hardie	Women Onto Work
	Mark Crawford	Edinburgh Retail Academy
	Ken Shaw	City of Edinburgh Council
	Jim Rafferty	Capital City Partnership
	Kenneth Wardrop	City of Edinburgh Council
	Julie Bilotti	Scottish Executive

Action

1 Minutes of the meeting held on 22 September 2004

These were agreed as a correct record.

No matters arising.

2 Mapping local strategy against the EES

a) LEAPS (Local Employment Action Plan Scotland) report

Brian Martin made a presentation on Local Employment Action Plans (LEAPS), a project which had mapped local strategies against the EES in 2001. It had considered that there was no perfect fit between these (less focus locally on adaptability and Equal Opportunities). BM then considered that there were overlapping programmes in relation to the national and local policy environment. The LEAPS report contained recommendations for action locally. It was noted that while some had been taken forward, those referring to greater integration of lifelong learning and examining the effectiveness of existing initiatives were still relevant.

b) Recent revisions to the EES

Matthew Crighton spoke to a presentation on the new EES which had been given at the Promoter Seminar in Brussels on 19 October. Arising from the decision of the Lisbon Summit the EES now has 3 key objectives;

- Full employment

- Improving quality and productivity at work
- Strengthening social cohesion and inclusion

Matthew Crighton queried how much JU4J can undertake objective 2. Part of the presentation included list of guidelines; there were two in particular which raised questions about the local capacity to respond: 'making work pay' and 'transforming undeclared work'. A discussion followed on the importance of making work pay, particularly to people on IB/SDA. BP felt that there was need to have strategy so that people who start work can see they will be better off in realistic time period. SMCM mentioned the need for importance of people to be aware of NMW, possible more work needed in workers rights. MC also reminded people that there would be less money available to Scotland from ESF from 2007.

Implementation Issues/Secretariat Report

a) Evaluation

MC introduced the draft WT strategy evaluation framework. He explained that the challenge had been to set targets which related to the changes intended at the level of strategy, rather than just milestones recording whether a task had been done. Therefore the framework suggested the ways in which it was hoped the strategy would be improved. A discussion took place into what constitutes capacity – whether this would relate to the strategy of the provider infrastructure. People to feedback thoughts to MC on framework. MC will also circulate further paper on milestones. MC/All

b) Working Together Conference

To be held at Heriot-Watt University conference centre on the 11th of November 2005. All Strategy group meeting on the 26th of January to discuss agenda of conference.

c) Interim Report

Ken Shaw's presentation to the seminar in Brussels will be used as a framework. The framework will form the basis of report on steering group activities. BM/KS/MC

d) Regeneration Outcome Agreements

Will take consideration of the relationships between intermediaries and JC+ and target groups and geographical intermediaries. MC/SM CM?

e) Staff Exchange

BM was developing the idea of a role play exercise to start this process. It was agreed that it was important to know what JC+ can offer. Still a question if intermediaries know enough information to be able to say how interested they are. BM hopes to have something in place by March. BM?

f) Baseline Study

Matthew Crighton reported on discussion with ERI and the latest draft of their proposals. BP suggested that they look at some links to the Money Advice Pilot. MC

4 Any Other Business

MC passed around papers on presentation given on Employment Pathways Database. There are issues regarding flexibility/standardisation in relation to meeting projects needs and the sharing of information.

BM passed around WTEIE leaflet; MC pointed out that there was no mention of the role of the CCP and it was agreed that a CCP contact should be inserted.

In regard to topics for future meetings, Brian Martin said that he would need to check on the availability of a presentation from the Scottish Executive on the drafting of the Employability Framework; and whether there would be sufficient to say about it by December. In addition it was felt that there remained a need to deal with the adaptability pillar. It was reported that Vicky Hobson of the WEA Workplace Literacies project was keen to make a connection and it was agreed that she might contribute to this discussion - on the 15th of December. CF to enquire if this suits Vicki. CF